SPORT AND RECREATION

The varying activities that can be part of any sport or recreation group can provide a difficult risk management environment for a group to manage. Activities can involve other groups or individuals, can involve some major risks, can involve a number of people coming together for a short period of time and the physical environment can be challenging …not to forget that the weather can intervene and cause chaos at any time visits are planned to off site locations.

These Checklists are intended to provide a starting point for you to use to develop your own specific risk management checklists. Every group has specific risks to them – only YOU can identify them. Look and understand the risk management process at www.ourcommunity.com.au and this will help prevent people being injured and save you from unnecessary concern and grief. While this checklist deals mainly with public safety there are other risks involved that you should attempt to identify that may deal with finance, planning, staff, law etc. You should also check with your relevant national or State peak body who may already have resource more targeted to you.

What potential risks have you identified?	Date Inspected	What Problem was Detected (if any)	Likelihood A,B,C,D,E	Impact A,B,C,D	Risk Rating H,M,L (see Risk Chart)	Who Will fix the problem?	When will it be fixed?	Completed (signed off)
1. Training								
Are coaches trained or accredited? Is this accreditation maintained and updated?								
Are participants trained in the rules of the game and how to play safely and fairly?								
Are participants trained in the proper use of sporting equipment?								
Are coaches working with junior players screened and supervised?								
Are coaches trained in first-aid? Has this been evidenced and kept up to date?								
Do you have a code of conduct for players, parents, spectators and club officials?								
Do you have a process for dealing with breaches of the code?								
Are officials, referees or umpires trained and accredited?								

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INSERT YOUR OWN								
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2. The Physical Environment								
Are players on the playing field a safe distance from spectators? Is there a standard?								
Is the area of play a safe distance from fences or other obstacles? Is there a standard?								
Is the surface inspected before every game and training session to ensure it is safe for play?								
Are “spills” cleaned up immediately?								
Do you make regular inspections of fixed equipment (eg: goalposts, nets, etc) to ensure they are secure and safe for play and adequately padded?								
Do you make regular inspections of fences and barriers to ensure they are secure and safe for play (eg: no sharp edges or protrusions)?								
Is the playing surface maintained by regular watering, sweeping, resurfacing, raking, mowing, etc?								
Is there adequate lighting for the safe conduct of your sport?								
Is the area around the playing area checked regularly for potential dangers?								
Do all grandstands and seating comply with safety standards?								

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Are change rooms clean and safe?								
INSERT YOUR OWN								
INSERT YOUR OWN								
INSERT YOUR OWN								
3. Playing the Game								
Is a person trained in first-aid at every game? Do people know who that person is?								
Do you have first-aid equipment (e.g. stretcher, ice) and medical supplies to treat injuries and illness?								
Is the first-aid equipment maintained and checked regularly?								
Do you have a first-aid room or area where injured players can be treated that is safe and clean?								
Do you have adequate access for emergency vehicles?								
Do you provide and require the use of protective equipment (eg: mouthguards, helmets)?								
Is your safety and general equipment maintained and replaced when necessary?								
Do you ensure the items of equipment are appropriate for the players using them and are correctly fitted?								
Is the equipment used for the purpose for which it was designed?								

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Do you have separate water bottles for each player or water bottles that avoid players sharing a mouthpiece?								
Do you have a policy for responding to adverse or extreme weather conditions?								
INSERT YOUR OWN								
INSERT YOUR OWN								
INSERT YOUR OWN								

Risk Chart

LIKELIHOOD

IMPACT	RATING		A	B	C	D	E
			Frequent	**Probable**	**Occasional**	**Remote**	**Improbable**
	A	**Catastrophic**	**High**	**High**	**High**	**High**	**High**
	B	**Critical**	**High**	**High**	**High**	Medium	Low
	C	**Marginal**	**High**	Medium	Medium	Low	Low
	D	**Negligible**	Medium	Low	Low	Low	Low

MEASURE	IMPACT	Effect/description
A	**Catastrophic**	Death – severe injury (e.g. loss or crushed limb, brain damage)
B	**Critical**	Major Injuries – require medical assistance (inc concussions)
C	**Marginal**	Minor Injuries, cuts, treated internally (inc minor sprains)
D	**Negligible**	No injury

MEASURE	LIKELIHOOD	DESCRIPTION
A	**Frequent**	Will occur regularly – day to day
B	**Probable**	Will occur on most occasions, circumstances
C	**Occasional**	Will occur from time to time
D	**Remote**	May occur but not regularly or often
E	**Improbable**	Unlikely to ever occur

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